

September 7, 2010

Dear Valued Owners:

After nearly a year of work, discussion, and legal review a sub-committee of the New Columbia Owners Association composed primarily of homeowners, developed a resolution creating a process for filing and resolution of complaints and a and schedule of fines applicable to Owners that are out of compliance with the Covenants, Conditions, and Restrictions (CC&R) for New Columbia.

At the August 24, 2010 Association Board meeting the Board of Directors passed this resolution.

Effective immediately, written complaints may be filed with property management regarding violations of the CC&Rs. This process was developed to allow all residents to have equal access to a complaint and resolution process.

We encourage every owner to read and familiarize themselves with this new process to ensure that written complaints are properly documented and submitted.

Written complaints may be dropped off or mailed to the Management Office at 4605 N. Trenton Street, Portland, OR 97203. You may also contact property management directly at [503.943.5600](tel:503.943.5600) if you have any questions regarding this new policy. Thank you!